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Cadillac Area YMCA Job Posting

Job Title: **Custodian**

FLSA Status: Part Time

Reports to: Facility Manager

Revision Date: 3-23-26

Compensation: \$13.73-\$14.50/Hour

Position Summary:

Cleans and sanitizes assigned areas, including such duties as mopping, dusting, and trash removal. May complete duties related to window washing, meeting/program set up, and other related responsibilities.

Essential Functions:

1. Completes all duties listed on the daily schedule and maintains upkeep of assigned area and equipment. Duties include, but are not limited to, wet and dust mopping, dusting, trash removal, recycling, window washing, vacuuming, and general seasonal cleaning.
2. Operates related motorized and non-motorized equipment.
3. Records and reports all needed repairs; repairs as directed.
4. Ensures YMCA building and property is secure during shift and report incidents and hazardous conditions to supervisor.
5. Replaces soap, paper towels, and other supplies.
6. Set up furniture and/or equipment for events and programs as needed.
7. Complete other duties as requested by the Head Custodian, Executive Director, or other leadership team members.

Qualifications:

1. One year or more of related experience preferred.
2. Ability to read and interpret instructions, procedures, manuals, and other documents.
3. Ability to report and record maintenance requests.
4. Knowledge of cleaning methods and equipment.
5. Basic understanding of the upkeep and care of equipment.
6. Understanding of cleaning compounds and chemicals, and their safe, efficient use.

Physical Demands:

1. Sufficient physical strength and agility to carry out essential duties.
2. Ability to work with, cleaning equipment, chemical compounds, solvents, cleaners, and solutions in dry, liquid, powder, spray, and aerosol forms.
3. Ability to, clean equipment, and operate motorized equipment as needed.
4. Ability to work in conditions that will create dirt and dust.
5. Ability to perform essential movements which may involve, but not limited to the following activities: semi – reaching to full-reach overhead; crouching; kneeling; shoveling; carrying, working in narrow and/or confining spaces: underground, overhead, and at ground level; twisting of the waist, shoulders, and legs; and lying on stomach and/or back.
6. Ability to work independently.

Benefits:

- Retirement Plan
- Free YMCA Membership