the

# GREAT SUBSECTION OF A CAMP

RESERVE YOUR SPOT TODAY

Summer is a time for kids to be kids. And Dillon Day Camp is the place to make every precious Summer day a great one!

# Days will be filled with:

- Outdoor/Camp Games and Sports
- Arts & Crafts
- **)** Gym Time
- **>** Spanish
- Swimming Indoor Heated Pool (2 days/week)
- CATCH & STEM Curriculum
- Weekly Field Trips & Much More!

Members: \$29/day (\$145/week) Non-Members: \$34/day (\$170/week) Application Fee: \$30/Family

**Cadillac Area YMCA** 

9845 Campus Dr.

231.775.3369

www.cadillacareaymca.org

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June 16th – August 22nd

Monday - Friday: 7am - 6pm

Ages 6-12



FOR YOUTH DEVELOPMENT FOR HEALTHY LIVING FOR SOCIAL RESPONSIBILITY

#### 2025

Hello and welcome! Thank you for choosing Dillon Day Camp for your summertime childcare needs. We appreciate the opportunity to be a part of your child's growth and development. We are eager to get to know all the new campers and their families as well as reunite with returning campers.

Dillon Day Camp offers weekly themes, swimming, field trips, team building opportunities, physical activities, STEM/CATCH activities, arts, crafts and so much more! Dillon Day Camp will be a great place for your child to experience summer!

As we strive to provide a safe and quality summer camp experience for all enrolled, it is in the best interest of all to clarify specific procedures and policies before the camp gets started on June 16th.

- Dillon Day Camp is a 10-week commitment. Parents/Guardians are responsible for all Dillon Day Camp fees whether your child attends camp or not due to illness, holiday and/or personal vacation time.
  - Fees will only be waived when:
    - Your child attends a Camp Torenta session.
    - Public school starts before the last week of camp.
    - Proper withdrawal from the program has occurred.
- To receive member rates, the camper must be a member before the camp start date.
- Only one subsidy such as Y Financial Assistance or DHHS childcare assistance can be applied to an account.
  - A DHHS subsidy decline letter must be on file before Y Financial Assistance can be applied to childcare. DHHS subsidy or Y Financial Assistance must be current before the start of camp.
  - Parents/Guardians are responsible for all fees prior to DHHS subsidy or Y Financial Assistance approval.
- Nonrefundable \$30.00 application fee per family.
- All fees for Dillon Day Camp must be scheduled and paid through EFT or with a credit card.
  - This also applies to DHHS paid accounts for final payment.
- Weekly fees associated with the camp will be drafted each Monday of the week attending.

Completely fill out & sign all forms, front and back, and return them to the Early Childhood Director, Debbie Blake no later than June 14th, 2025. All paperwork must be completed and on file prior to the camp start date of June 16<sup>th</sup>. Questions or concerns can be emailed to the Early Childhood Director at <a href="mailto:debbieb@cadillacareaymca.org">debbieb@cadillacareaymca.org</a>.

We are looking forward to getting to know your child and having a GREAT summer here at the Y!

Respectfully,

Debbie Blake & The DDC staff

# Y DILLON DAY CAMP – 2025 APPLICATION

Please complete both sides of application
<u>\* REQUIRED Information – 1 Child per application</u>

## **CHILD INFORMATION:**

*Child's full name			*Gend	er: M or F *Date	of Birth//
School Attending:			Grade:		
*Address		*City _		_*State*	Zip
*Is your child able to swim? YE	S or NO *H	las your child co	ompleted the deep	-water swim test he	re at the Y? YES or NO
*Child's shirt size: Yth Sm	Yth Med	Yth Lg	Adult Sm.	Adult M	Adult Lg
PARENT/GUARDIAN INFO	RMATION:				
* <b>Mother</b> (first & last name)				*Date of Bi	rth//
*Address (if different than child)					
*Cell #	Home #			_ Work #	
*Email Address	<u></u>				
* <b>Father</b> (first & last name)				*Date of Bi	rth//
*Address (if different than child)					
*Cell #	Home #			_ Work #	
*Email Address					
*Guardian (first & last name)				*Date of Bi	rth//
*Address (if different than child)					
*Cell #	Home #			_ Work #	
*Email Address					
Child lives with: Both Parents	Mother	Father	Guardian Other		
Who is responsible for payment?	Both Parents	Mother	Father	Guardian DHHS	

## Y DILLON DAY CAMP – 2025 APPLICATION

Slot Request:

Fees:

Full time \_\_\_\_\_ (5 days/week)

\$29/day or \$145/week Member

Part time \_\_\_\_\_ (4 days or less/week)

\$34/day or \$170/week Community Member

Please indicate the days your child will be attending by writing the approximate drop-off and pick-up times in the boxes below

	Monday	Tuesday	Wednesday	Thursday	Friday
Drop-off					
Time					
Pick-up					
Time					

A \$30/family application fee will be charged on the applicants first day of DDC. Acceptance into Dillon Day Camp is on a first come, first served bases for all applicants. As full-time status takes precedence over part-time status, part time requests will be determined according to availability. All admission paperwork must be completed and turned into the EC Director, Debbie Blake, no later than June 14, 2025. Once placement has been established, the parents of the applicant will be responsible for all fees associated with DDC until program completion or proper withdrawal procedures have occurred.

All DDC charges will occur whether your child attends or not due to illness, holiday, family vacation, or attending summer camp. <u>Fees will **only** be</u> <u>waived if attending Camp Torenta or an early fall start date of public school.</u> Fees for Dillon Day Camp will be drafted each Monday of the current week. Financial assistance can only be applied when ineligibility documentation from DHHS has been received. Parents/Guardian of the applicant will be responsible for all remaining balances after DHHS payment or financial assistance has been applied.

I certify that my child has permission and consent to participate in the above YMCA Program. I further stipulate and agree to protect, indemnify, save, and hold harmless said Cadillac Area YMCA employees and YMCA volunteers against any and all claims arising out of my child's participation in this YMCA Program. I hereby give permission to the physician selected by the camp director to secure and administer treatment, including hospitalization, for the participant named above. I certify that my child is normal and healthy and amenable to discipline. During the camp program, I expect him/her to observe all regulations decided upon for the welfare of all. I also certify that the program participant (my child) has been screened medically and that there are no medical conditions or injuries that preclude his/her participation in this program. I give permission for my child to swim during this program under the supervision of YMCA staff and lifeguards. I give my permission for photos/videos to be taken and used for YMCA public relations purposes. I certify that all information provided above is accurate.

Parent/Guardian signature

Date

# YMCA DILLON DAY CAMP -2025

## **CHILD INFORMATION SHEET**

\* REQUIRED Information

*Child's full name		*Gender: M or F *	Date of Birth//
*Address		*City	*State *Zip
*Mother:		Date of Birth /	_/
*Father:		Date of Birth/	_/
*Home #		Cell or Work #	
Email Address			
Additional persons authori	zed to pick-up your child an	d/or contacted in the ever	It of an emergency:
Name:	Relation:	Phone1:	Phone2:
			Phone2:
* Does your child currently o condition?	or recently have any allergie	es, illness, infections, com	municable disease, ailments, or other
* Is your child in good healti * Please provide a copy of y			
*Name of family physician		Phone	
Please provide any other infor	mation you feel may put us in	a better position to underst	and your child and his/her needs:
and hold harmless said Cadillac Ar YMCA Program. I hereby give perm hospitalization, for the participant expect him/her to observe all regul medically and that there are no me permission to transport my child for	rea YMCA employees and YMCA vo hission to the physician selected by named above. I certify that my child ations decided upon for the welfard dical conditions or injuries that pre or offsite field trips as necessary. I e my permission for photos/ videos	blunteers against any and all clai y the camp director to secure an d is normal and healthy and ame e of all. I also certify that the pro eclude his/her participation in thi give permission for my child to	r stipulate and agree to protect, indemnify, save, ims arising out of my child's participation in this d administer treatment, including nable to discipline. During the camp program, I gram participant (my child) has been screened is program. I give the Cadillac Area YMCA swim during this program under the supervision public relations purposes. I certify that all

*	Parent/	Guard	lian	siar	natu	re
*	of Grity	e dui d	in sen r	Sigi		

Date

## **MEDICATION PERMISSION AND INSTRUCTIONS**

CHILD CARE HOMES AND CENTERS

#### Department of Licensing and Regulatory Affairs

Child Care Licensing Bureau

If you are giving or applying any medication to a child in care, the following must be completed by the parent for **each** medication. An interruption in medication will require a new permission form.

TO BE COMPLETED BY PARENT	
I give my permission for Cadillac Area YMCA	to give or apply the medication
(Caregiver, F	acility)
OFF! Deep Woods Insect Repellent	, to my child , as follows:
(Specify, prescribed medication/over the counter product)	(Child's Name)
DIRECTIONS:	
1. Date to Begin Giving Medication	2. Date to Stop Medication
6/16/2025	9/1/2025
3. Times Medication is to be Given	4. Amount (dosage) of Medication Each Time Given
as needed	amount needed to cover exposed skin
5. Storage of Medication	
shelf	
6. Other Directions, if Any	
repeat as needed	
Signature of Parent	Date

#### TO BE COMPLETED BY THE CAREGIVER GIVING THE MEDICATION:

DATE	TIME	AMOUNT GIVEN	CAREGIVER'S NAME	CAREGIVER'S SIGNATURE
	It is recommended this form	be reviewed with the parent of	every 3 months if the medication is or	ngoing.

LARA is an equal opportunity employer/program.

## TO BE COMPLETED BY THE CAREGIVER GIVING MEDICATION:

DATE	TIME	AMOUNT GIVEN	CAREGIVER'S NAME	CAREGIVER'S SIGNATURE



# **Dillon Day Camp Payment Information**

We have planned on and are expecting each family to fulfill their financial obligation for this program based on the information indicated on the program application and this pre-program invoice.

We thank you for yo	our commitmer	nt and the enro	ollment of		into
the Y's 2025 Dillon	Day Camp pro	gram.		(Child´s Name)	
We expect to have _	(Child's Name)	_ enrolled for	week	s, on these da	ıys:
	Monday	Tuesday	Wednesday	Thursday	Friday
The daily fee is: \$2	9/day Member	\$34/day Com	munity Membe	r	
YOUR WEEKLY P	AYMENT WII	ll be <u>\$</u>			
session.	hod must be on	n file and paym	ents must be so		or the complete program
Monthly EFT Authorizat	i <b>on:</b> Checking	Savings			
Bank:					
Act. #			_Routing #		
Amount to be withdrew	each week \$	_	_		
CREDIT CARD PAYMENT:	Name on Card				
Card Type: VISA	MASTE	R CARD			
Card #			Expiratio	on Date /	
Amount to be charged e	each week \$		_		
Signature:					

#### PARENT NOTIFICATION OF THE LICENSING NOTEBOOK Child Care Organizations Act, 1973 Public Act 116 Michigan Department of Licensing and Regulatory Affairs

All child care centers must maintain a licensing notebook which includes all licensing inspection reports, special investigation reports and all related corrective action plans (CAP). The notebook must include all reports issued and CAPs developed on and after May 27, 2010 until the license is closed.

- This center maintains a licensing notebook of all licensing inspection reports, special investigation reports and all related corrective action plans.
- The notebook will be available to parents for review during regular business hours.
- Licensing inspection and special investigation reports from at least the past two years are available on the Bureau of Community and Health Systems website at www.michigan.gov/michildcare.

I have read the above statement issued by	Cadillac Area YMCA Dillon Community Center Name of Child Care Center
Child(ren)'s Name(s)	
Parent Name	
Parent Signature	Date

LARA is an equal opportunity employer/program.

# **CHILD INFORMATION RECORD**

State of Michigan - Department of Licensing and Regulatory Affairs - Child Care Licensing Bureau

Instructions: Unless otherwise indicated, all requested information must be provided. If the information is not known or does not apply, "unknown" or "none" is the required response. A blank field, a line through a field or "N/A" are not acceptable responses.

For Provider Use Only:		Date of Admiss	ion	Date of	Discharge				
Name of Child (	Last, First, Middle Ini	tial)						Chi	d's Date of Birth
Address (Numb	er and Street, Buildin	g/Apartment I	Number)		City		Stat	e Zip	Code
Parent/Legal Gu	uardian's Name		Primary Phone	9	Parent/Legal G	uardian's Name	e (Optio	nal) Prir (	nary Phone )
Home Address	(if not child's address	)	2 <sup>nd</sup> Phone (if ap <b>( )</b>	plicable)	Home Address	(if not child's a	ddress)	2 <sup>nd</sup>	Phone (if applicable) )
City		State	Zip Code		City		Stat	e Zip	Code
Email Address (	(optional)				Email Address	(optional)	I	I	
Employer Name	)		Work Phone		Employer Name	9		Wo (	rk Phone )
Name of Child's	Name of Child's Physician or Health Clinic Physician's or Health Clinic's Phone Num						lumber		
Hospital Preferr	ed for Emergency Tre	eatment (optic	onal)		4				
Allergies, Specia (Attach additional sh	al Needs and/or Spece neets, if necessary.)	cial Instructior	ns? Yes □ No □	∃ If yes, e	explain:				
CCL-3731 (Rev. 3/1	7/2022) Previous editions 7	-18 & 4-21 may b	e used						See Reverse Side
possible, include a	tact & Release of Child at least one person othe mber column can be lef	er than the pare	nts/legal guardiar	ns to be co	ontacted in an eme				
2.					( )			( )	
3.					( ) (		( )	( )	
Release of Child	Only: List all individuals,	other than the pa	arents/legal guardi	ans, to wh	om the child may be	e released. (If mor	e individu	uals, attach ado	litional sheets.)
1.		(	)	2.				( )	
3.		(	)	4.				()	
Parent/Legal Gu	ardian Initials:								
0 1	permission to <u>Cad</u> at for the above named r	illac Area YN	,	nsed by th	e Department of L	icensing and Reg	gulatory A	Affairs to secur	e emergency
I certify that I ac	ccurately completed th	is form and if	anything change	es, I will r	otify the provide	r by updating th	is form.		
Signature of Pare	ent or Guardian					Date	Signed		
Date Card Reviewed	Parent or Legal Guardian Initials	Date Card Reviewed	Parent or Guardian	-	Date Card Reviewed	Parent or Le Guardian Ini	-	Date Card Reviewed	Parent or Legal Guardian Initials
	LAF	A is an equal c	I opportunity emplo	yer/progra	ım.	1	(	AUTHORITY: COMPLETION PENALTY: Ru	



# Family/Child Care Food Agreement

The Cadillac Area YMCA will provide a nutritious monthly meal plan for all Early Childhood program participants. All meals served will follow the CACFP, HEPA and GSRP nutrition guidelines.

Please take note of the following ways nutritious meals and snacks will be provided to your child while in care at the Cadillac Area YMCA.

- The Cadillac Area YMCA will provide breakfast, am and pm snacks for all children enrolled year round.
- Lunch will be catered in by the public school systems food vendor Chartwells, September June.
- Summer Food Program (SFP) offered by CACFP will be catered in by Charwells, June August.
- Special dietary requests due to a medical allergy will be accommodated by the Cadillac Area YMCA and/or Chartwells after the completion of CACFP REQUEST FOR SPECIAL MEALS and/or ACCOMMODATIONS form.
- Parents/Guardians will be responsible for supplementing the meals offered when there is a special dietary needs due to an intolerance. Intolerance still needs to be documented on CACFP REQUEST FOR SPECIAL MEALS and/or Accommodations form.
- Parent's will <u>ONLY</u> be asked to provide a nut free packed lunch for their child on dates that lunch cannot be catered due to school closings/shut downs, holidays, spring break, etc. All other food/meals will be provided by the Cadillac Area YMCA.
  - Parents will be notified of these dates via written notification, text, or phone call.
  - The Cadillac Area YMCA will provide the following lunch if the parent does not.
    - Wow butter & SF jam sandwich on whole grain bread, fruit, vegetable and milk.

I have read the above statement issued by the Cadillac Area YMCA.

Child(ren)'s Name \_\_\_\_\_ Parent's Name \_\_\_\_\_ Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

Rule 400.8330 (2) A written agreement shall be kept on file at the center if the parent has agreed to provide formula, milk, or food. The center shall provide an adequate amount of formula, milk, or food if the parent does not.

**Disability Definition:** The Americans with Disabilities Act Amendment Act defines a "disability," in part, as a physical or mental impairment that substantially limits a major life activity or major bodily function of an individual. (For additional information on the definition of disability, please refer to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act Amendments Act of 2008). More Information regarding the ADAAA, which expanded the definition of disability, see the Comparison of ADA and ADAAA sheet (http://www.law.georgetown.edu/archiveada/documents/ComparisonofADAandADAAA.pdf).

**Nondiscrimination Statement:** In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) (http://www.ascr.usda.gov/complaint\_filing\_cust.html) online, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: 202-690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider.

### **Participant Enrollment Form**

#### Instructions:

- 1. List full name of participant enrolled in care
- 2. Circle the typical days each participant is in care
- 3. List times each participant is in care
- 4. Circle the meals and snacks each participant typically receives while in care
- 5. Select the ethnicity of each participant using the following codes: H = Hispanic or Latino, N = Not Hispanic or Latino\*
- 6. Select one or more racial designations of each participant using the following codes: A/I = American Indian or Alaskan Native, A = Asian, B = Black or African American, H/PI = Native Hawaiian or Pacific Islander, W = White\*
- 7. Sign and date the form and return to your care center

Participant's First and Last Name	Typical Days in Care (circle all that apply)	List Times in Care	Meals/Snacks Received (circle all that apply)	Ethnicity	Race
	Mon Tues Wed Thu Fri Sat Sun		Breakfast AM Snack Lunch PM Snack Supper Evening Snack		
	Mon Tues Wed Thu Fri Sat Sun		Breakfast AM Snack Lunch PM Snack Supper Evening Snack		
	Mon Tues Wed Thu Fri Sat Sun		Breakfast AM Snack Lunch PM Snack Supper Evening Snack		
	Mon Tues Wed Thu Fri Sat Sun		Breakfast AM Snack Lunch PM Snack Supper Evening Snack		

\* This information is voluntary. This will assist us in assuring the Child and Adult Care Food Program is administered in a nondiscriminatory manner.

Adult/Parent/Guardian's Address

Adult/Parent/Guardian's Phone Number

Signature of Adult/Parent/Guardian

Date Signed

This institution is an equal opportunity provider.

#### **Non-Discrimination Statement**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the <u>USDA Program Discrimination Complaint Form</u>, (AD-3027) (http://www.ascr.usda.gov/complaint\_filing\_cust.html) online, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: 202-690-7442; or (3) email: <u>program.intake@usda.gov</u>. This institution is an equal opportunity provider.



S:CACFP/Participant Enrollment Form 6-2019

	Monday	Tuesday	Wednesday	Thursday	Friday	
7:00-9:00 AM	Free Play - Board games, crafts, etc.	Free Play - Board games, crafts, etc.	Free Play - Board games, crafts, etc.	Free Play - Board games, crafts, etc.	Free Play - Board games, crafts, etc.	
8:00-8:30 AM	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	
9:00 AM	Outside	low movement games -	low movement games -	Cooking w/Kids	low movement games -	
9:30 AM	Outside	playground, etc.	playground, etc.		playground, etc.	
10:00	Snack	Snack	Snack (Field Trip)	Snack	Snack	
10:30	Curriculum Activities	Arts & Crafts	Curriculum Activities	Arts & Crafts	Arts & Crafts	
11:00 AM	STEAM		STEAM		STEAM	
11:30 AM	Lunch	Lunch	Lunch	Lunch	Lunch	
12:00 PM	Lunch	Lunch	Lunch	Lunch	Lunch	
12-1230 PM	• Free Activity/Quiet Time	Free Activity/Quiet Time	Free Activity/Quiet Time	Free Activity/Quiet Time	Free Activity/Quiet Time	
100 PM		Prepare to Swim	(Field Trip)	Prepare to Swim		
1-130	Physical Activity - games or sports in gym or outdoors	Swimming		Swimming	Physical Activity - games or sports in gym or outdoors	
1:30 PM			Physical Activity - games or sports in gym or outdoors (Field Trip)			
2:00 PM	Library	Arts & Crafts		Arts & Crafts	Arts & Crafts STEAM	
2:30 PM		STEAM		STEAM		
3:00 PM	Snack	Snack	Snack	Snack	Snack	
3:30 PM	Free Activity - Board games, playground, etc.	Free Activity - Board games, playground, etc.	Free Activity - Board games, playground, etc.	Free Activity - Board games, playground, etc.	Free Activity - Board games, playground, etc.	
4:00 - 6:00pm	Free Play - Board games, crafts, etc.	Free Play - Board games, crafts, etc.	Free Play - Board games, crafts, etc.	Free Play - Board games, crafts, etc.	Free Play - Board games, crafts, etc.	