

Cadillac Area YMCA Job Description

Job Title: **Lifeguard**

Department Code: 06

FLSA Status: Part-time, Non-Exempt

Job Grade: 1

Reports to: Aquatic Program Director

Revision Date: 6/2/2017

Position Summary:

Maintains safe swimming conditions in the pool, deck, and surrounding areas. Creates a safe and positive atmosphere that promotes member safety and engagement in accordance with YMCA policies and procedures.

Essential Functions:

1. Maintains constant surveillance of the pool area.
2. Knows/reviews all emergency procedures and responds to emergency situations immediately in accordance with YMCA policies and procedures. Completes related reports as required, accurately and in a timely fashion.
3. Knows, understands, and consistently applies safety rules, policies and guidelines for the pool and aquatic area.
4. Addresses and corrects participant behavior which is dangerous, threatening or offensive to other participants and members.
5. Maintains accurate records as required by the YMCA and/or the Michigan Health Department code.
6. Performs equipment checks and ensures appropriate equipment is in good condition and available as needed.
7. Checks the pool for hazardous conditions and cleanliness when arriving. Corrects any dangerous condition or report to supervisor or other staff for assistance.
8. Performs chemical testing at appropriate times of the day, as required, and takes appropriate action.
9. Communicates effectively with supervisor and other appropriate staff regarding safety, cleanliness, pool chemical, staffing and member concerns.
10. Maintains effective relationships with the members, participants and other staff.
11. Attends all staff meetings and training as required.
12. May complete additional tasks as deemed necessary according to head guard and aquatic director.

YMCA Competencies:

Mission and Community Oriented: Accepts and demonstrates YMCA values. Works effectively with people of different backgrounds, abilities, opinions and perceptions. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them.

People Oriented: Seeks first to understand the other person's point of view, and remains calm in challenging situations. Builds rapport and relates well to others. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Results Oriented: Strives to meet or exceed goals and deliver a high-value experience for members. Embraces new approaches and discovers ideas to create a better member experience. Makes sound judgments, and transfers learning from one situation to another. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Supports fundraising. Follows budgeting policies and procedures, and reports all financial irregularities immediately.

Personal Development Oriented: Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process.

Qualifications:

1. Minimum age of 15.
2. Certifications: CPR for the Professional Rescuer, AED, Basic First Aid certification.
3. Current YMCA Lifeguarding or Red Cross Lifeguarding.
4. Oxygen Administration certification or willingness to obtain.
5. Ability to maintain certification-level of physical and mental readiness.
6. Must demonstrate lifeguard skills in accordance with YMCA standards.
7. Certifications in Westbend trainings on Harassment, Blood borne Pathogens, and Child Abuse.

Physical Demands:

1. Ability to pass lifeguard water test.
2. Must be able to remain alert.
3. Must be able to sit or stand for extended periods.
4. Adequate ability to hear noises and distinguish distress signals.
5. Ability to continuously scan all areas of the pool with clear vision.
6. Ability to perform strenuous physical tasks necessary for a water rescue.
7. Ability to communicate verbally, including projecting voice across distance in normal and loud situations.